



Introduction

DECA's 57th International Career Development Conference promises to be the largest conference in the association's history. Delegates are expected from all fifty US States, the District of Columbia, Guam, Puerto Rico, Ontario and Manitoba Provinces in Canada, and Germany. Guests from South Korea and Mexico are also expected. Over 12,000 students and advisors will be joined by nearly 2,000 business leaders, school administrators, judges and exhibitors.

The conference agenda is equally impressive with a host of exciting activities, workshops, sessions and competition. Orlando offers an incredible venue full of the sites and sounds of the proud history of a great state.

The DECA Inc. Board of Directors wants to assure you and all conference participants that our primary objective in planning and holding the ICDC is to provide a quality educational experience in a safe and secure environment.

The DECA staff has worked with the city of Orlando, the Orange County Convention Center, the Orlando CVB and the hotels housing the associations and delegates to provide a safe and secure environment for the conference.

This Security Plan is provided to inform you, your advisors and students of the steps that are being taken and to recommend additional steps you can take with your association to provide for the safety of the delegates. Many of the procedures and practices that are included in this plan have been in effect at DECA Inc. conferences for some time. Some procedures are being expanded and several new procedures are being implemented.

A number of people have asked for clarification about the impact of the nationwide alert system and our plans should the code rise to Red during the conference.

1. We will stay in close contact with emergency personnel in the Orlando Area.
2. If a Red Alert is issued, DECA will contact State/Provincial Advisors via beeper or cell phone. We will follow the directions of the Orlando emergency officials.
3. Delegates who are touring theme parks or other venues away from the convention center and hotels should follow the directions of emergency officials at the venue.

Our plan is to operate the conference as we normally would, unless we are directed otherwise by local emergency officials.

The remainder of this plan includes:

1. Security and Safety Highlights
2. Recommended Security and Safety Steps for State/Provincial Associations
3. A suggested script for a Safety and Security Briefing for each association's delegation

We appreciate your support for these precautions and look forward to an exciting International Career Development Conference.

Security and Safety Highlights

2003 International Career Development Conference

The following is a summary list of the steps being taken to insure the safety and security of delegates to the 2003 International Career Development Conference. Most of the practices have been in effect at DECA Inc. Conferences in the past. Several are new or have been expanded.

1. All conference attendees must be registered and have an official conference name badge and wristband to participate in any conference activity. In addition, all attendees must have a photo identification such as a drivers license that corresponds with their conference name badge.
2. All delegates must agree to and abide by the Delegates Code of Conduct as published in the conference registration kit. State/provincial associations must collect and maintain Attendance Permission Forms on all student delegates.
3. The State or Provincial Advisor (designated leader of the delegation) will be issued a beeper for use during the conference. This will allow that individual to be contacted should an emergency occur during the conference. Beeper numbers will be given to hotel and convention security so the responsible individual can be contacted should the need arise.
4. Delegates will be given a card with local emergency phone numbers and space to add local contact and beeper numbers for the state/provincial association. Delegates should place this card in their wallet or purse and carry it at all times.
5. State/Provincial Associations should not extend curfew at any time during the conference. Hotel staff and city police will be informed of the official curfew times and will stop unaccompanied students after curfew.